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File No.14020/5/2003-SG&C
Government of India
Ministry of Tribal Affairs

'D' Wing, 2nd Floor,
Shastri Bhawan, New Delhi-110001
Dated: 02/05/2003

To

The Secretaries in charge of Tribal Development in the States/UTs
The Commissioners/Directors, Tribal Development of the States/UTs
The Project Directors of all the ITDPs/ITDAs

Sir/Madam,

Sub: GUIDELINES FOR RELEASE AND UTILISATION OF SPECIAL CENTRAL ASSISTANCE (SCA) TO THE TRIBAL SUB PLAN (TSP)

In supersession of the Circulars/Letters/Guidelines issued earlier on the subject, the following guidelines are hereby laid down for the use of SCA to TSP funds.

I. Introduction

Resource inadequacy affecting the effective implementation of various programmes undertaken under the Tribal Sub-Plan (TSP) had prompted the Government of India to supplement the efforts of the State Government by extending Special Central Assistance (SCA) as an additive to the State TSP. Accordingly, a scheme called SCA to TSP was launched as early as in 1977-78.

II. SCA to TSP and its Objective

2. SCA to TSP has been extended by the Government of India to State Governments since 1977-78, as an additive to their State Plan efforts of Tribal Development and thus constitutes part of the overall strategy of the TSP. The objective and scope of SCA to TSP which was originally meant for filling up of the critical gaps in the family-based income-generation activities of the TSP, will now be expanded to cover the employment-cum-income generation activities and the infrastructure incidental thereto not only family-based, but also run by the

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Self-Help Groups (SHGs)/Community. The ultimate objective of extending SCA to TSP is to boost the demand based income-generation programmes and thus raise the economic and social status of Tribals.

III. Guidelines

- i) The tribal population living below the poverty line should alone be covered under SCA-financed activities, with a special emphasis on raising their socio-economic status to that of the rest of the population in the Block/District/State.
- ii) SCA to TSP should be utilized for filling up of critical gaps in both the primary schemes supporting Family/SHG/Community-based employment-cum-income-generation activities and the infrastructure incidental thereto. However, not more than 30% of SCA received can be permitted for the purpose of developing infrastructure.
- iii) While planning for Family/SHG/Community-based employment-cum-income-generation activities, every effort should be made to converge the services/resources, manpower and infrastructure already available under various tribal-related sectors, as listed at Annexure 1.
- iv) While formulating SCA-funded TSP activities, priority should be given to the development of the most neglected tribals living in the Forest Villages.
- v) Innovative projects for creating employment-cum-income generation activities based on the felt needs of the local tribals should be given priority. To this effect, the ground level functionaries should also be geared up effectively so as to attract optimal institutional finance.
- vi) Long-term Area-specific micro planning by taking into consideration ITDPs/ITDAs (Annexure II) and the Blocks/Clusters therein as geographical units should be taken up under SCA to TSP. Multi-disciplinary agencies could be entrusted with the task of preparing

such long term plans indicating estimates of the flow of funds from the State Plan (TSP), the Central Plan (SCA to TSP) and through the Grant-in-aid under Article 275(1) of the Constitution.

- vii) Since SCA to TSP is an additive to the State Plan, the State Govt./UT Admn. should indicate the Department/Scheme-wise details of activities funded out of the Annual State Plan. As the SCA to TSP is to be utilized as gap filler to the schemes being taken up out of the TSP funds earmarked under the Annual State Plan, adequate justification should be given to show that the schemes being funded out of SCA to TSP are actually supplementary to schemes being taken up out of TSP funds earmarked in the Annual State Plan.
- viii) Wherever a conjunctional flow of funds can be ensured from the other ongoing development programmes of Central and State Plan activities, every effort should be made to dovetail all the ongoing programmes so as to have a better spatial and demographic coverage. The Ministry encourages a more focused approach leading to perceptible change in the tribal areas rather than resources being spread too thin under various sectors, in a disintegrated fashion.
- ix) Projects/schemes should be so drawn up that issues affecting tribal women should be brought Centrestage and their participation, right from the stage of formulation to implementation of various developmental projects needs to be ensured. To this effect, a fixed portion of SCA funds should be kept apart and shown under the 'Women's Component'.
- x) Before sanctioning the SCA to TSP, it is a pre-requisite to formulate specific schemes/programmes that have a direct bearing on the economic development of tribals as suitable to their social, economic

and ecological situation. The schemes/programmes thus formulated should be sent in advance as proposals to the Ministry for examination/discussion and approval.

- xi) The special programmes/schemes thus formulated/proposed should necessarily reflect physical and financial targets with a specific time frame, to facilitate monitoring in implementation of the same, from time to time.
- xii) In view of the diverse and varied physical and socio-economic conditions of the tribals, the SCA funds directed especially to the poverty alleviation programmes should necessarily support such innovative income generating and employment activities/programmes with sustainable relevance/utility to the tribal beneficiaries.
- xiii) While utilizing the SCA funds for the development of Forest Villages and the tribals living therein, it is essential not only to identify their specific problems but also to propose specific package for their development by specially formulating specific schemes that are not only suitable to the prevailing conditions but also ensuring their effective synchronization with the programmes of the Forest Department viz. JFM. Similar special attention should also be accorded to the shifting cultivators by devising suitable/alternative income generating and self-employment activities to be supported with SCA funds.
- xiv) Detailed information about all the projects sanctioned/funded under SCA to TSP along with the progress of their implementation needs to be kept up to date at the Centre, from time to time to facilitating effective monitoring.

- xv) People's participation is a thread that runs across the tribal fabric and the approach towards tribal development should, therefore, ensure that their strength is harnessed.
- xvi) The ground-level mechanism should be effectively geared up so as to attract optimal institutional finance for enhanced income-generating activities.
- xvii) Adherence to the provisions of the Panchayati Raj Act of 1992 and the provisions of the Panchayats (Extension to the Scheduled Areas) Act of 1996 in planning and implementation of TSP, including the SCA funds, should be ensured in letter and in spirit.
- xviii) The TSP component should be prepared along with the Five Year/Annual Plans of the State and SCA should form an integral part of the overall TSP. Also, the entire TSP of each State should be discussed and approved at the time of the finalisation of the Five year/Annual Plans of the State and necessary earmarking for the flow of SCA funds to the relevant sectors in each State should also be determined and approved accordingly.
- xix) Out of the total SCA allocation for a financial year, 10% of the funds will be utilized for the purpose of extending incentives to States for effective implementation of TSP and the same will be released as per the criteria given at Item (iv) and Part IV of this document.

IV. Norms for Release of SCA to TSP

- i) SCA would be released to States/UTs normally in a maximum of two instalments and the entire amount is expected to be made available by the end of the Second Quarter. However, release of SCA would be entirely based on the utilization/performance by the State governments.
- ii) SCA funds earmarked by the Ministry to ITDPs should be released directly to the ITDP by the State Governments/UT Administrations

and no part of SCA should be released directly to any Department at the State level. However, transfer of funds to implementing departments/agencies, if required, should be done by the ITDPs.

- iii) SCA is released for the economic development of the following: -
- a) **Integrated Tribal Development Projects (ITDPs)** are generally contiguous large areas of the size of one or more Development Block in which the ST population is 50% or more of the total population.
 - b) **Modified Area Development Approach (MADA):** These are identified pockets with a concentration of tribals 50% or more ST population within a total population of a minimum of 10,000 persons and above.
 - c) **Clusters:** These are identified pockets of tribal concentration containing 50% or more ST population within a total population of about 5,000 or more.
 - d) **Primitive Tribal Groups (PTGs):** Identified isolated communities among the STs characterized by a low rate of population, a pre-agricultural level of technology and extremely low levels of literacy. (so far 75 Primitive Tribal Groups (PTGs) have been identified and listed in Annexure III).
 - e) **Dispersed tribal population** outside (a), (b), (c) and (d) above.
- iv) The TSP component of various Departments/Sectors under the State Plan should be put in a separate Budget Head of the Tribal Development Department of the State. Of the total allocation under SCA to TSP, an amount of 10% will be released to the States based upon a system of weighted criteria, listed below: -

- a) Adoption of the TSP approach in letter and spirit by ensuring that the entire TSP funds at least in equal proportion to the population of tribals in the State, are placed in one Budget Head under the administrative control of the Tribal Development Department of the State Government for more integrated and focused planning and implementation of projects/schemes;
 - b) Thereafter, at least on an average 75% of the approved Tribal Sub-Plan funds are actually utilized/released to the implementing agencies in the previous three financial years through the budget head of the Tribal Development Department of the State; and
 - c) Funds awarded, as incentives to the State, should be utilized only for employment and income generating activities benefiting the tribals.
- v) The remaining 90% of the total allocation under SCA will then be further allocated amongst the States on the basis of the share of the programmes under the broad strategy of the Tribal Sub Plan, namely, Integrated Tribal Development Projects (ITDPs), Modified Area Development Approach Pockets (MADA), Clusters and Primitive Tribal Groups (PTGs) and is calculated in proportion to the Scheduled Tribe Population under each programme.
- vi) State – wise allocation of amount available for programmes under ITDPs, MADAs, Clusters and PTGs and Dispersed Tribals are made as under: -
- a) **Integrated Tribal Development Projects (ITDPs):** for allocation of SCA to ITDPs, the States are grouped into two categories.

Category 'A': consists of States with substantial areas predominantly inhabited by tribals such as Andhra Pradesh, Chhatisgarh, Gujarat, Himachal Pradesh, Jharkhand, Madhya Pradesh, Maharashtra, Manipur, Orissa, Rajasthan, Sikkim

Category 'B' " consists of having a dispersed tribal population with some areas of tribal concentration such as Assam, Bihar, Jammu & Kashmir, Karnataka, Kerala, Tamil Nadu, Tripura, Uttar Pradesh, Uttranchal, West Bengal and the UTs of the Andaman & Nicobar Islands and Daman & Diu.

The total outlay of SCA for ITDPs is allocated to the above two category of States on the basis of tribal population of the States/UTs included in each group.

The funds allocated to Category 'A' is then distributed to the states on the basis of the following criteria:

70% on the basis of ST population in ITDP/ITDA area.

30% on the basis of geographical area of ITDP/ITDA.

Whereas the funds allocated to the Category 'B' are distributed to the States only on the basis of ST population in the ITDP/ITDA.

b) MADA Pockets, Clusters and Dispersed Tribals
100% on the basis of ST population in MADA Pockets, Clusters and Dispersed Tribals.

c) **Primitive Tribal Groups** – The distribution formula is as follows:

- 70% of the amount on numerical size of the Primitive Tribal Communities.
- 30% of the amount according to number of PTGs in the States/UTs.

vii) After calculating the entitlement for each of the State on the basis of the norms, the amount so calculated for MADAs, PTGs, STs in Clusters and Dispersed Tribal Groups (DTGs), SCA will be separately earmarked for each State and placed at the disposal of the State Governments for implementing projects/schemes for the benefits of MADAs, PTGs, STs in Clusters and DTGs in a focused and well targeted manner.

viii) The rest of the SCA allocation of each of the State meant for ITDPs will then be further earmarked by the Ministry of Tribal Affairs for each of the ITDPs of each State in equal proportion to the population of the STs in these respective ITDPs as a percentage of the total ST population of the ITDPs in a particular State.

V. Utilisation of SCA

3. Keeping in view the specific guidelines, prescribed under Part II of this document, every effort should be made by all the State Governments/UTs to ensure that the SCA funds received under SCA to TSP are worth utilized for the purpose they are sanctioned for. Simultaneously, efforts should also be made to avoid the following:

- i) SCA should not be used for any major infrastructure development; rather flow from the TSP should be supplemented for this purpose.
- ii) If funds are provided for any TSP project under any Central/Centrally Sponsored Scheme, SCA funds should not be utilized for the same purpose.


- iii) Demonstration Units should not be financed out of SCA. However, the follow-up of demonstration projects can be catered to, keeping in view the special disadvantages that the tribals cope with.
- iv) If a specific project is financed by outside agencies, national or international, a part of the expenditure is expected to be borne by the concerned State Government. Such contribution should normally flow from the State Plan, but not from SCA.
- v) The equity base of the State Government Organisations like the Tribal Development Cooperative Corporations (TDCCs) or Forest Development Corporations (FDCs) dealing with schemes related to the welfare and development of tribals should not be financed out of SCA.
- vi) Expenditure on items such as establishment, vehicles and recurring in nature is strictly prohibited.

VI. Monitoring and Progress Reporting

4. To ensure effective monitoring and progress reports, all States/UTs should ensure the development of an information system for the smooth flow of information, both vertical and horizontal, about all the projects sanctioned/implemented/completed with the funds of SCA to TSP, from time to time. "Assessment of actual programmes/schemes implemented under TSP on the socio-economic conditions of the tribal covered under ITDPs, MADAs, Clusters, PTGs, as the case may be should specifically be undertaken." In fact, this would not only enable the State Governments/UTs to regulate the otherwise defunct system of reporting on the subject – right from the village level to the Block/District/State to the Central level, but would also help avoid the existing major problem of diversion of funds of SCA to TSP to the other general developmental/ infrastructural projects. Progress reporting to the Centre by States/UTs, as visualized, should be on both a half-yearly/and on annual basis, while projects to districts/States should be on quarterly basis. To this effect, the

copies of the Formats indicating allocation and utilisation of TSP funds by the State Governments/ UTs, for Reporting Progress from the Project/Block level to the State/UT and the State/UT to the Ministry of Tribal Affairs, Government of India, are at Annexure, IV, V & VI respectively.

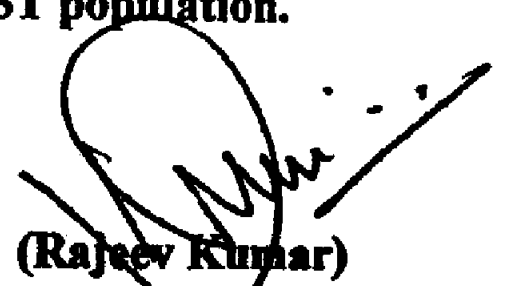
5. Over and above, the proposed in-build monitoring system, the State Tripartite Committees will also, as per their mandate, review the progress of both releases and utilization of SCA to TSP on an half-hearly basis and send their report to the Central Standing Tripartite Committee (Office Order enclosed at Annexure VII) for its review, on an annual basis.


(Rajeev Kumar)
Director
TeleFax.23073489

No.14020/5/2003-SG&C

Dated: 02.05.2003

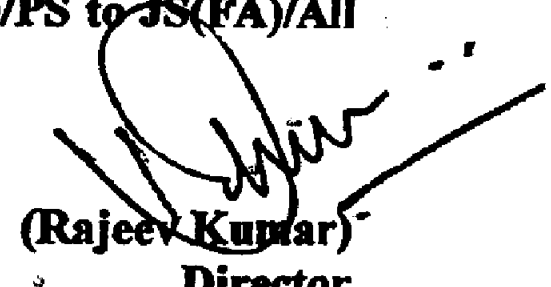
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The Secretary, Planning Commission, Yojana Bhavan, New Delhi.
The Secretary, National Commission for SCs and STs.
All Secretaries of the Central Ministries/Departments.
The Secretaries, Finance Department of the States having ST population.
The Secretaries, Planning Department of the States having ST population.
The Directors, Tribal Research Institutes of the States.


(Rajeev Kumar)
Director

No.14020/5/2003-SG&C

Dated: 02.05.2003

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CMD, NSTFDC/MD TRIFED


(Rajeev Kumar)
Director

1. AGRICULTURE /HORTICULTURE:

- i. Strengthening cum extension of sustainable agricultural practices on tribal land
- ii. Training of Tribal farmers- -Cum Demonstration.
- iii. Distribution of seeds of high yielding varieties /fertilizers, mini kits and pesticides to tribal families
- iv. Adoption and Extension of Commercial crops for tribal cultivators.
- v. Taking up fruit and vegetable plantation on tribal beneficiary land.
- vi. Training to tribals in growing, marketing and processing of vegetable and fruit produce.
- vii. Small nurseries and seed farms incidental to the above programmes.
- viii. Land development, including terracing in tribal areas facing an ecological threat

2. LAND REFORMS

- i. Preparation of land records for Tribes, including database on land alienation.
- ii. Assistance to tribals for cultivation of lands restored to them.

3. WATERSHEDS DEVELOPMENT/ SOIL & MOISTURE CONSERVATION

- i. Management of the micro watershed involving substantial percentage of tribal land including, construction of Check-dams, gully plugging, diversion channels, water harvesting structures, dug wells, tube wells for tribal groups/community.
- ii. Subsidy/assistance to individual beneficiaries under dug well, tube well, irrigation pump sets, farm ponds.
- iii. Plantation of food and fruit species as a part of soil conservation measures in tribal land.

4. ANIMAL HUSBANDRY

- i. Supply of milch cattle, poultry, goat, sheep, pig, duck units, etc to tribal families.
- ii. Setting up of processing facilities for the produce

- iii. Assistance to dairy and poultry cooperative societies in tribal areas with substantial tribal members.

5. ECOLOGY & ENVIRONMENT

- i. Programmes of conservation and improvement of environment and ecology having a bearing on the community based family oriented economic programmes.

6. / DEVELOPMENT OF FORESTS / FOREST VILLAGES

- i. MFP plantation in tribal areas and collection of herbs.
- ii. Grant to MFP Cooperatives and marketing societies for MFP collection, storage, processing, etc.
- iii. Assistance to MFP Processing units taken up through LAMPs, TDCC and other Tribal Cooperatives.

7. DEVELOPMENT OF ENTREPRENEURSHIP AND SSI

- i. Development of entrepreneurship amongst tribal youth
- ii. Establishment of Agro / forest / natural resource based small-scale industries through TDCC/Tribal Cooperatives.
- iii. Self-employment schemes for tribals living in areas of industrial influence.

8. TRIBAL WOMEN

- i. Assistance to tribal women and their cooperatives for production and marketing of consumer goods.
- ii. Training of tribal women in schemes designed to improve family earning.
- iii. Formation and strengthening of Self Help Groups.

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PROFORMA INDICATING ALLOCATION OF FUNDS TO TRIBAL SUB PLAN FUNDS BY THE STATE GOVERNMENT FOR THE LAST THREE YEARS

Name of the State _____

Total Population of the State (Year of Census) _____

Total Scheduled Tribe Population of the State (Year of Census) _____

%age of Scheduled Tribe Population with respect to Total Population of the State _____

(Rs. in Lakhs)

S.No.		THREE EARLIER FINANCIAL YEARS	CURRENT FINANCIAL YEAR
1	State Plan outlay		
2	TSP outlay (Pl. Indicate the Budget Head)		
3	%age of outlay of Tribal Sub Plan to the Annual Plan of the State		
4	Actual Expenditure in the State Plan		
5	Actual Expenditure in the Tribal Sub Plan		
6	Actual Expenditure under Tribal Sub Plan as %age to actual expenditure under the Annual Plan		

NOTE:

(i) Department/Sector/Scheme-wise details of the activities funded out of the TSP funds earmarked in the Annual State Plan needs to be separately given along with this statement.

(ii) This information is necessary to make the State eligible to receive funds on the basis of weighted criteria of allocating 10% of total SCA allocation as an incentive for adoption of the TSP approach in letter and in spirit as per the provisions contained in "Norms for release of SCA to TSP" of the guidelines and also for Grants under Article 275(1) of the Constitution for innovative projects as per Clause XIII of the guidelines issued under reference 14011/9/2001-SG&C, dated 2.7.02.

ENTERED BY _____

DATE _____

Professors to Reporting quarterly Physical and Financial Progress by ITDAs/PTGs to the State Govt. on behalf of SCA to TSP for the year

Name of the ITDA/ITDP

(Rs. in lakhs)

Released by the State Government to ITDA/ITDP		Released by the ITDA to the Implementing agency					
No	SCA to TSP	Sanction letter No.	Amount	Name of the Implementing Agency	Sanction No.	Amount	Date
i)	1st Instalment						
ii)	2nd Instalment						

2 Unspent Balance from previous years (Year-wise break-up may be given)

Year	Unspent Balance
2011-12	2.4

* If there is no unspent balance please mention letter No. by which Utilisation Certificate for the SCA to TSP till end of the earlier financial year has been sent to the State Govt.

3 Total SCA available for the year

Sl. No.	Nature of Schemes	SCA Allocated	SCA Expenditure	Unspent Balance	No. of Assets/ Physical Structure	Physical	
						Targets	Physical Achievements
1	ITDA/ITDP	4	5	6	7	8	9
2	MADA						
3	PTGs						
4	Clusters						

5 Schemes taken up out of TSP funds allotted by the State Government to the ITDA/ITDP.

Sl. No.	Schemes/ Programmes (Pl. give overall picture)	Nature of Schemes	TSP funds allotted to the State Govt.	Expenditure of Funds allotted by State Govt.	Unspent Balance	No. of Assets/ Physical Structure	Physical	
							Targets	Physical Achievements
1	ITDA/ITDP	3	4	5	6	7	8	9
2	MADA							
3	PTGs							
4	Clusters							

Name of the State

Annexure

Programme for providing Bi-Weekly Special Financial Assistance to ST Families

1 Total SCA to TSP released

(Rs. in lakhs)

No.	SCA to TSP	Released by the Government of India		Released by the State Govt. to the Department	
		Sanction letter No.	Amount	GO No.	Amount
i)	1st Instalment				
ii)	2nd Instalment				

2 Unspent Balance from previous years (year-wise break-up may be given)

Year	Unspent Balance

* If there is no unspent balance please mention letter No. by which Utilisation Certificate for the SCA to TSP till end of the earlier financial year has been sent.

3 Total SCA available (1+2)

4 Utilisation of SCA on:-

Sl. No.	Agency	Against allocation of the year under reference	Against unutilised amount of earlier years; if any and as shown at point 2 above	Total
i)	ITDA/ITDP			
ii)	MADA			
iii)	PTGs			
iv)	CLUSTERS			

Sanctioned by the Government of India
 Department of Social Justice and Empowerment
 Ministry of Social Justice and Empowerment
 Government of India
 (Name of the Officer)
 Designation

5 Physical progress (Sector/ Scheme/ Programme)

Sl. No.	Schemes/ Programmes (Pl. give overall picture)	SCA Allocated	SCA Expenditure	Unspent Balance	Physical Targets	Physical Achievements
					(No. of ST families benefited out of SCA)	
1	2	3	4	5	6	7
1	ITDA/ITDP					
2	MADA					
3	PTGs					
4	CLUSTERS					

Note regarding Centrally Sponsored Scheme

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There are three main Centrally Sponsored Schemes for Tribal Development viz.

- i) Special Central Assistance (SCA) to Tribal Sub Plan.
- ii) Central Assistance under Article 275(1) of the Constitution of India.
- iii) Central Assistance for Conservation-cum Development of Particularly Vulnerable Tribal Groups (PVTGs)

Brief information on implementing the schemes and present status of the schemes is as follows:-

1) Special Central Assistance (SCA) to TSP:-

SCA is provided by the Ministry of Tribal Affairs to the state Government as an additive to the state TSP.

This scheme has been launched by the GoI since 1977-78.

OBJECTIVE :- Socio economic development of STs and protection of tribal against exploitation. This is primarily family oriented income generation scheme in sector of agriculture, horticulture, sericulture animal husbandry and co-operation. A part of SCA (< 30 %) is permitted to be use for development of infrastructure incidental to such income generating scheme.

The focus of the scheme in 11th plan period are , implement watershed based income generation programmes, connectivity to markets, schools and income generation covering skill training, improve technology training, processing technology etc.

Broad Guidelines of the scheme :-

This is primarily family oriented income generating scheme and infrastructure incidental (< 30 % of the total outlay)

Below poverty line tribal population should alone be supported with SCA financed activities.

SCA should not be utilized for any central sector / centrally sponsored scheme

Scheme for funding demonstration unit should not be finance out of SCA.

Any project financed by outside agencies, both national and international should not be considered for SCA.

The state Government organizations like TDCCs and or FDCs are dealing with tribal welfare and development schemes the equity of such corporation should not be financed out of SCA.

Specific sectors like horticulture, sericulture need to be given fillip out of SCA.

SCAs Coverage :-

ITDP area - large area having 50% or more population

MADA- pockets containing 50% or more ST population out of total population of 10000 and above.

MINI MADA :- pockets containing 50% or more ST population out of total population of 5000.

-PTG population :-

-Displaced tribal population outside ITDP, MADA, MINI MADA areas

-Assistance for margin money loan programme (MMLP) for tribal finance and development corporation in the state to implement MMLP.

Procedures :-

SCA released by the central Government should allocate to administration of the ITDPs and no part be released to any department at state level. Transfer of fund to implementing departments / agencies if required should be done by the ITDP to the corresponding officer of the implementing agency / line.

ITDP should prepare five year plans depending on local parameters. Activities of non-plan nature should not be catered to from SCA. To fulfill the constitutional provisions, the scheme on which SCA is proposed to be utilized, should be specified in the annual TSPs of the state and administrative approval of the Government of India be obtained.

SCA is released to the state in three installment and the entire amount expected to be made available by the end of third quarter. Released should be subject to the performance by the state Government and the utilization of previously released funds.

Out of total allocation under SCA an amount of 10% is released to the state based upon system of weighted criteria listed below:-

- a) Adoption of TSP approach in letter and spirit by insuring that entire TSP funds at least in equal proportion to the population of tribal in the state are place in one budget head under the administrative control of TDD of State Government
- b) At least on and average 75% of the approved TSP funds of last three years are actually utilized / released to the implementing agencies.
- c) Funds awarded as incentives to the state should be utilized for employment and income generating activities.

90% of total allocation of under SCA is allocated on the basis of share of the programs under the broad strategy of the TSP namely, ITDPs MADA, MINI MADA, PTGs and is calculated in proportion to ST population under each program.

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